



KARNATAK UNIVERSITY, DHARWAD  
ACADEMIC (S&T) SECTION  
ಕರ್ನಾಟಕ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಧಾರವಾಡ  
ವಿದ್ಯಾಮಂಡಲ (ಎಸ್&ಟಿ) ವಿಭಾಗ



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'A' Grade 2014

website: kud.ac.in

No. KU/Aca(S&T)/MGJ-364(A)/BOS /Hist.&Arch(PG) /22-23 /1201

Date: 27 OCT 2022

**NOTIFICATION**

Sub: Regarding revised syllabus of PG Diploma Archival and Modi Studies & change of nomenclature of the course w.e.f. 2022-23 & onwards.

- Ref: 1. BOS Res. No. 01, dt. 19.08.2022.  
2. Arts Faculty Res. No. 03, dt. 13.09.2022.  
3. Academic Council Res. No. 09, dt. 17.09.2022.  
4. Vice-Chancellor's order dated: 24-10-2022

Adverting to the above, it is hereby notified to the Chairman, Dept. of History & Archaeology, Karnatak University, Dharwad that the revised syllabus of PG Diploma Archival and Modi Studies & change of nomenclature of the course from PG Diploma in Archival Studies to PG Diploma Archival and Modi Studies w.e.f. the academic year 2022-23 & onwards.

Hence, the contents of this notification may please be brought to the notice of the students and all concerned. The said revised syllabus may be obtained through K.U.website ([www.kud.ac.in](http://www.kud.ac.in)).

  
REGISTRAR

To,

1. The Chairman, BOS History & Archaeology (UG), Dept. of History & Archaeology, K.U.Dharwad.
2. The Chairman, Dept. of History & Archaeology, K.U.Dharwad.
3. The Registrar (Evaluation), K.U.Dharwad.

**Copy fwcs to:**

1. Dr. S.T.Bagalkoti, Dean, Faculty of Social Science, Dept. of Economics, K.U.Dharwad.
2. The Director, IT Section, Examination Section, K.U.Dharwad for information and to upload on K.U.Website ([www.kud.ac.in](http://www.kud.ac.in)).

**Copy to:**

1. PS to Vice-Chancellor, K.U.Dharwad.
2. S.A. to Registrar, K.U.Dharwad.
3. O.S., Exam UG / Confl / QP / GAD Section, K.U.Dharwad.
4. The Director, IT Branch, Exam Section, K.U.Dharwad.
5. The Nodel Officer, UUCMS / E-Governance Cell, K.U.Dharwad

# KARNATAK UNIVERSITY, DHARWAD



## DEPARTMENT OF HISTORY AND ARCHAEOLOGY

### CURRICULUM

for

### PG Diploma in Archival and Modi Studies

(One Year – Two Semester Course)

#### **Semester I**

1	DP42AT01	Introduction to Archives
2	DP42AT02	Introduction to Modi Scripts
3	DP42AT03	Conservation of Archival Records
4	DP42AT04	Archival Records Management

#### **Semester II**

1	DP42AT05	Kannada Modi: Manuscripts and Documents
2	DP42AT06	Marathi Modi Scripts and Documents
3	DP42AT07	Archival Organization and Administration: Theory and Practice
4	DP42AT08	Dissertation

**With Effect From 2022-23 onwards**

**Karnatak University, Dharwad**

**Department of History and Archaeology**

**P.G. Diploma in Archival and Modi Studies.(One year-Two Semester Course) With Effectuated from 2022-2023 and Onwards.**

<b>Programme Code and Name: PG Diploma in Archival and Modi Studies Course Code- DP42A</b>	
<b>PROGRAMME SPECIFIC OUTCOMES (PSOs)</b>	
1	Students who successfully complete PG Diploma in Archival and Modi Studies will be able to appreciate the significance of archives and archival materials in the reconstruction of local and regional history, especially of the modern and contemporary periods.
2	After successful completion of this programme, students will be able to understand the various types of archives, their uses, hierarchy and organization.
3	This programme enlightens students about important fields of study including palaeography and manuscriptology and introduces them to the nature and significance of Modi script, one of the important administrative scripts of pre-modern and modern India.
4	The knowledge and understanding of Kannada Modi and Marathi Modi enables the students to decipher, analyze and translate Modi Paper records preserved in archives, aiding in the reconstruction of history.
5	Lastly, after completion of this programme, students are equipped with an additional qualification that enhances their value for employability in Archives, Libraries, Museums, etc. where record keeping is a necessary skill.

<b>Curriculum</b>									
<b>Semester I</b>									
<b>Paper No.</b>	<b>Title of the Paper</b>	<b>Code No.</b>	<b>Credit hours</b>	<b>Min. Marks</b>	<b>Max. Marks</b>	<b>I.A. Marks</b>	<b>Uni. Exams</b>	<b>Total Marks</b>	<b>Teaching Hours</b>
I	Introduction to Archives	DP42AT01	04	40	100	25	75	100	04
II	Introduction to Modi Scripts	DP42AT02	04	40	100	25	75	100	04
III	Conservation of Archival Records	DP42AT03	04	40	100	25	75	100	04
IV	Archival Records Management	DP42AT04	04	40	100	25	75	100	04
<b>Semester II</b>									
V	Kannada Modi: Manuscripts and Documents	DP42AT05	04	40	100	25	75	100	04
VI	Marathi Modi Scripts and Documents	DP42AT06	04	40	100	25	75	100	04
VII	Archival Organization and Administration: Theory and Practice	DP42AT07	04	40	100	25	75	100	04
VIII	Dissertation	DP42AT08	04	40	100	25	75	100	04

<b>Paper Code and Name</b>	<b>Paper I: Introduction to Archives (Paper Code- DP42AT01)</b>	
<b>Course Outcomes</b>		
After studying this course, students will be able to		
CO 1	Comprehend the historical evolution and importance of archives as repositories of historical records and manuscripts.	
CO 2	Realize the significance of archives in the reconstruction of the history.	
CO 3	Understand the nature, types, hierarchy and uses of archives.	
	<b>Particulars</b>	<b>Teaching Hours</b>
<b>Unit I</b>	<b>Introduction:</b>	13
	A. Meaning and scope of Archives B. Historical Evolution and Importance of Archives C. Users and uses of Archives	
<b>Unit II</b>	<b>Nature and Significance of Archives:</b>	13
	A. Characteristics of Archives B. Archival Science - Archivists C. Academic Archives, Library, Documentation Centre	
<b>Unit III</b>	<b>Types of Archives:</b>	13
	A. Government and Private Archives B. Film and Business Archives C. Digital and Web Archives	
<b>Unit IV</b>	<b>Acquisition Policies and Ethical Issues:</b>	13
	A. Code of Professional Responsibility B. Copyright and Permission, Government Policies and Law C. Archival Ethics	
<b>Unit V</b>	<b>Hierarchy of Archival Institutions:</b>	12
	A. National Archives – New Delhi, Hyderabad B. Regional Archives – Dharwad, Pune, Mysore, and Kolhapur C. Academic and Private Archives, Record Offices	

<b>Books Recommended:</b>	
1	B.R. Millar, Laura, : <i>What are Archives In Archives ; Principles and Practices</i> , New York : Neal-Schuman,2010.
2	Swain, Ellen D : “ <i>History in the Archives : Its Documentary Role in the Twenty-first Century</i> ”, <i>The American Archivist</i> 66, Spring/Summer 2003.
3	Danielson, Elena S., “ <i>Ten Codes of Ethics Relating to Archives and Cultrual Property,</i> ” <i>The Ethical Archivist</i> ”, Chicago Society of Ameen can Aulivists -2010.
4	Cook, Terry, “What is Past is Prologue : <i>A History of Archival Ideas since 1898 and the Future Paradigm Shift</i> ,” <i>Archivaria</i> , no 43, 1997.
5	Duchain, Michel. : “ <i>The History of European Archives and the Development of the Archival Profession in Europe,</i> ” ; <i>The American Archivist</i> 55, no.1 1992.
6	<i>Libraries, Museums, and Archives : Legal Issues and Ethical Challenges in the New Information Era</i> , Ed by T.A. Lipinski, Lanham, MD Scarecrow Press, 2002.

<b>Paper Code and Name</b>	<b>Paper II: Introduction to Modi Scripts (Paper Code- DP42AT02)</b>	
<b>Course Outcomes</b>		
After studying this course, students will be able to		
CO 1	Understand the fundamental features and paleographical aspects of the Modi script.	
CO 2	Appreciate the important role played by Modi as an administrative script in the pre-modern era.	
CO 3	Identify the various styles, system of writing and uses of Modi script in a historical context.	
	<b>Particulars</b>	<b>Teaching Hours</b>
<b>Unit I</b>	<b>Introduction:</b>	13
	A. Need of the Script. B. Origin and etymology of Modi Script C. Nature and Significance of Modi Script	
<b>Unit II</b>	<b>Fundamentals of Modi Script:</b>	13
	A. Meaning and nature of paleography B. Alphabet – Vowels and Consonants C. System of Writing – Directionality (Sinistrodextral or Dextrosinistral)	
<b>Unit III</b>	<b>Languages written in Modi Script:</b>	13
	A. Kannada Modi B. Marathi Modi C. Other Languages – Sanskrit, Hindi, Tamil, Konkani, Gujarati, etc.	
<b>Unit IV</b>	<b>Features of Modi Script:</b>	12
	A. Cursive Features B. Features of the letters C. Modi as a shorthand form of Devanagari	
<b>Unit V</b>	<b>Usage of Modi Script:</b>	13
	A. Administrative Usage in Historic times B. Popular use of Modi Script C. Typing and Printing of Modi Script in Modern and Contemporary period	

<b>Books Recommended:</b>	
1	सुभाषचंद्र बोस यांचे 'आत्मचरित्र' : आचार्य राजवडे यांच्या 'सुभाषचंद्र बोस' या पुस्तकावरून, 2016.
2	सुभाषचंद्र बोस यांचे 'आत्मचरित्र' : आचार्य राजवडे यांच्या 'सुभाषचंद्र बोस' या पुस्तकावरून, 2016.
3	डा. सुभाषचंद्र बोस : 'आत्मचरित्र' / आचार्य राजवडे यांच्या 'सुभाषचंद्र बोस' या पुस्तकावरून
4	सुभाषचंद्र बोस यांचे 'आत्मचरित्र' (एवढा, प्रकाशनाचे) (एवढा, प्रकाशनाचे) (एवढा, प्रकाशनाचे) 2015
5	<b>Bharat Itihas Sanshodhak Mandal</b> – Varshik Itivrutta, Yearly Reports
6	Wad Diaries (Selections from Satara Raja and the Peshwa Diaries) Select Volumes.



<b>Paper Code and Name</b>	<b>Paper III: Conservation of Archival Records (Paper Code- DP42AT03)</b>	
<b>Course Outcomes</b>		
After studying this course, students will be able to		
CO 1	Understand the meaning and nature of archival records as well as records management.	
CO 2	Trace the evolution of methods and techniques, strategies and policies of records management.	
CO 3	Perceive the challenges and solutions faced by archivists in modern days records management.	
	<b>Particulars</b>	<b>Teaching Hours</b>
<b>Unit I</b>	<b>Introduction</b>	13
	A. Meaning and Definition of Records B. Archival and other Records C. Meaning and Features of Management	
<b>Unit II</b>	<b>Nature and Significance of Management</b>	13
	A. History as a Past Record and Record as artefacts B. Reliability and Authenticity of Records C. Collection, Arrangement and Types of Records	
<b>Unit III</b>	<b>Methods and Technology involved in Records Management</b>	13
	A. Evolution of Methods and Techniques B. Environmental and Cultural Context in Management of Records C. Acquisition and Disposition Arrangement	
<b>Unit IV</b>	<b>Strategy and Policy of Records Management</b>	13
	A. Government Policy and Judicial Directions, Contracts and Engagements B. Managerial skill and Strategy C. Record keeping Responsibilities	
<b>Unit V</b>	<b>Current Issues in Archival Record Management</b>	12
	A. Challenges of Records Management B. Ethics in Records Management C. Participation and Responsibilities of Public	

<b>Books Recommended:</b>	
1	Punzalan, R & Caswell. M. (2016) : “ <i>Critical Directions for Archival Approaches to Social Justice</i> ”, Library Quarterly, 86(1).
2	B.R. Millar, Laura,: <i>What are Archives In Archives ; Principles and Practices</i> , New York : Neal-Schuman,2010.
3	Swain, Ellen D : “ <i>History in the Archives : Its Documentary Role in the Twenty-first Century</i> ”, The American Archivist 66, Spring/Summer 2003.
4	Archives and Manuscripts- <a href="http://www.archivists.org.au/directory/80">http://www.archivists.org.au/directory/80</a> and <a href="http://webcat.lib.une.edu.record=b1288802">http://webcat.lib.une.edu.record=b1288802</a>
5	Personal Archiving : <i>Preserving Your Digital Memories</i> , Library of Congress, <a href="http://www.digitalpreservation.gov/you/">http://www.digitalpreservation.gov/you/</a>

<b>Paper Code and Name</b>	<b>Paper IV: Archival Records Management (Paper Code- DP42AT014)</b>	
<b>Course Outcomes</b>		
After studying this course, students will be able to		
CO 1	Comprehend the importance of conservation of archival records.	
CO 2	Appreciate the variety of forms in which records are available and suitable conservation methods for each form.	
CO 3	Perceive the challenges in conservation of records and apt solutions.	
	<b>Particulars</b>	<b>Teaching Hours</b>
<b>Unit I</b>	<b>Introduction:</b>	13
	A. Meaning and Scope of Conservation in Archival context B. Importance of conservation C. Types of Conservation	
<b>Unit II</b>	<b>Conservation of Manuscripts and Archival Records:</b>	13
	A. Examining and classifying records B. Safe handling and storage methods C. Preservation of archival material	
<b>Unit III</b>	<b>Collection and conservation of unconventional Records</b>	13
	A. Documentation of Oral History B. Electronic records, audio and video clips C. Enabling public access of select archival material online to create awareness	
<b>Unit IV</b>	<b>Techniques of Conservation</b>	13
	A. Duplication of Unstable material to stable media B. Digitization of fragile material C. Repairing documents to their original form	
<b>Unit V</b>	<b>Challenges and Solutions in Conservation of Records and Manuscripts</b>	12
	A. Pest Control B. Disaster recovery C. Physical and Chemical Deterioration of archival material due to natural causes	

<b>Books Recommended:</b>	
1	B.R. Millar, Laura,: <i>What are Archives In Archives ; Principles and Practices</i> , New York : Neal-Schuman,2010.
2	Swain, Ellen D : “ <i>History in the Archives : Its Documentary Role in the Twenty-first Century</i> ”, <i>The American Archivist</i> 66, Spring/Summer 2003.
3	Danielson, Elena S., “ <i>Ten Codes of Ethics Relating to Archives and Cultrual Property,</i> ” <i>The Ethical Archivist</i> ”, Chicago Society of Ameen can Aulivists -2010.
4	Cook, Terry, “What is Past is Prologue : <i>A History of Archival Ideas since 1898 and the Future Paradigm Shift</i> ”, <i>Archivaria</i> , no 43, 1997.
5	Duchein, Michel. : “ <i>The History of European Archives and the Development of the Archival Profession in Europe,</i> ” ; <i>The American Archivist</i> 55, no.1 1992.
6	<i>American Archival Studies: Readings in Theory and Practice</i> , Ed.by R.D Jimerson, Chicago: Society of American Archivists, 2000.
7	Joan M Schwartz and Terry Cook, “ <i>Archives, Records and Power : the Making of Modern Memory</i> ”, <i>Archival Science</i> , 2002.

**Dept of History and Archaeology, Karnatak University, Dharwad**  
**P.G. Diploma in Archival and Modi Studies**  
**IIInd Semester(With Effect from 2022-2023 and Onwards)**

Paper Code and Name	<b>Paper V: Kannada Modi: Manuscripts and Documents (Paper Code- DP42AT05)</b>	
<b>Course Outcomes</b>		
After studying this course, students will be able to		
CO 1	Read and write Modi alphabet, simple sentences and paragraphs in Kannada.	
CO 2	Trace out the palaeographical and epigraphical aspects of the Kannada script.	
CO 3	Decipher and utilize information from Kannada Modi Paper documents available in Archives for the reconstruction of history.	
<b>Particulars</b>		<b>Teaching Hours</b>
<b>Unit I</b>	<b>Introduction:</b> A. Kannada Alphabet: Vowels and Consonants B. Need and origin of the script C. Development of the script: variety and Calligraphical styles	13
<b>Unit II</b>	<b>Tracing the Kannada Script- An Interface</b> A. Paleographical and Epigraphical survey of Kannada through the Ages B. Inscriptions, Copper Plates, Palm leaf manuscripts C. Paper records and abbreviations of documents	13
<b>Unit III</b>	<b>Reading and Comprehension:</b> A. Reading and writing Kannada Modi Alphabet B. Writing simple sentences C. Elementary learning – Writing paragraphs	13
<b>Unit IV</b>	<b>Writing Methods of Kannada Modi Script:</b> A. Written form as introduction of Modi B. Directionality C. Accounting styles and methods	13
<b>Unit V</b>	<b>Introduction to Documents and Archives:</b> A. Talebands, Yadi, Jamin zada, Kaifiyat, Farmans and Jakat Papers B. Introduction to various Archives that house these papers C. Select paper records of Kannada Modi	12

<b>Books Recommended:</b>	
1	ಶ್ರೀಮನ್ಮಠಾಧಿಕಾರಿಗಳು: ಪೀಠಾಧಿಕಾರಿಗಳು; ಅಧಿಕಾರಿಗಳ ಸ್ವರೂಪವು
2	ಶ್ರೀಮನ್ಮಠಾಧಿಕಾರಿಗಳು ಅಧಿಕಾರಿಗಳು; ಆದಿತಿ ಜಯವರಾಧಿಕಾರಿಗಳು ಪೀಠಾಧಿಕಾರಿಗಳು ಅಧಿಕಾರಿಗಳು ಅಧಿಕಾರಿಗಳು ಅಧಿಕಾರಿಗಳು, 2016.
3	ಶ್ರೀಮನ್ಮಠಾಧಿಕಾರಿಗಳು ಅಧಿಕಾರಿಗಳು; ಆದಿತಿ ಜಯವರಾಧಿಕಾರಿಗಳು ಪೀಠಾಧಿಕಾರಿಗಳು ಅಧಿಕಾರಿಗಳು ಅಧಿಕಾರಿಗಳು ಅಧಿಕಾರಿಗಳು, 2016.
4	ಶ್ರೀಮನ್ಮಠಾಧಿಕಾರಿಗಳು ಅಧಿಕಾರಿಗಳು ಡಿ.ಬಿ.ಎಸ್. ಅಧಿಕಾರಿಗಳು (ಅಧಿಕಾರಿಗಳು, ಅಧಿಕಾರಿಗಳು ಅಧಿಕಾರಿಗಳು) ಅಧಿಕಾರಿಗಳು ಅಧಿಕಾರಿಗಳು ಅಧಿಕಾರಿಗಳು ಅಧಿಕಾರಿಗಳು 2015
5	<b>Bharat Itihas Sanshodhak Mandal Trimasik, Quarterly Magazines.</b>
6	Habib, Irfan and Raychaudhuri, Tapan, (ed), Cambridge Economic History of India, Vol. 1, Cambridge, 1982.
7	Gordon, Stewart, <b>The Marathas, 1600-1818, The New Cambridge History of India</b> , Cambridge, 1993.
8	Fukazawa, Hiroshi, <b>The Medieval Deccan</b> , Delhi, 1991.
9	Dighe, V.G, <b>Peshwa Bajira I and Maratha Expansion</b> , Bombay, 1944.
10	G.S. Halappa, History of Freedom Movement in Karnataka Vol-I & II, Govt. Of Mysore, Bangalore

<b>Paper Code and Name</b>	<b>Paper VI: Marathi Modi Scripts and Documents (Paper Code- DP42AT06)</b>	
<b>Course Outcomes</b>		
After studying this course, students will be able to		
CO 1	Understand the development, need and features of Marathi Modi Script.	
CO 2	Read, write and understand basic sentences and paragraphs in Marathi Modi script.	
CO 3	Trace out the patterns, styles, methods and uses of writing in Marathi Modi script.	
	<b>Particulars</b>	<b>Teaching Hours</b>
<b>Unit I</b>	<b>Introduction</b>	13
	A. Origin and development of Marathi Modi Script B. Marathi Modi Alphabet – Devnagari vowels and consonants C. Nature and Significance of Marathi Modi Script	
<b>Unit II</b>	<b>Development of Marathi Modi Script</b>	13
	A. From Brahmi to Devnagari to Marathi Modi Script B. Epigraphical Survey of Marathi Modi C. Paper Records and Documents of Marathi Modi	
<b>Unit III</b>	<b>Reading and Comprehension:</b>	13
	A. Reading and Writing Marathi Modi Alphabet B. Writing Simple sentences C. Reading and Writing paragraphs, deciphering documents	
<b>Unit IV</b>	<b>Styles and Methods of Marathi Modi Writing:</b>	13
	A. Calligraphical Styles – Writing left to right and right to left B. Methods of writing in Marathi Modi C. Accounting styles	
<b>Unit V</b>	<b>Select Paper Records of Bombay Karnataka</b>	12
	A. Types of Marathi Modi Records – Talebands, Kaifiyat, etc B. Survey of Archives that house Marathi Modi documents C. Select Paper Records of Marathi Modi pertaining to Bombay Karnataka	

<b>Books Recommended:</b>	
	Wad Diaries (Selections from Satara Raja and the Peshwa Diaries)
1	<b>Volume .1</b> , Wad G.C, and Parasnis D.G, Decan Vernacular Translation Society, 1907.
2	<b>Volume 3</b> , Wad G.C and Parasnis, D.B, Decan Vernacular Translation Society, 1907.
3	<b>Volume 4</b> , Wad G.C, Decan Vernacular Translation Society, 1908.
4	<b>Volume 5</b> , Wad G.C, Decan Vernacular Translation Society, 1908
5	<b>Volume 9</b> , Wad G.C, and Sane K.N, Decan Vernacular Translation Society, 1911.
	Reference Books:
6	<b>Bharat Itihas Sanshodhak Mandal</b> – Varshik Itivrutta, Yearly Reports
7	Balkrishna , <b>Shivaji the Great</b> , Vols, I and II, Kitab Mahal, Mumbai, 1932.
8	Desai W.S, <b>Bombay and the Marathas upto 1774</b> , Delhi, 1970.
9	Dighe, V.G, <b>Peshwa Bajira I and Maratha Expansion</b> , Bombay, 1944.
10	Fukazawa, Hiroshi, <b>The Medieval Deccan</b> , Delhi, 1991.
11	Grant Duff James, <b>A History of the Mahrattas</b> , Bombay, 1873.
12	Habib, Irfan and Raychaudhuri, Tapan, (ed), Cambridge Economic History of India, Vol. 1, Cambridge, 1982.
13	Sardesai G.S <b>Marathi Riyasat</b> , (new ed.) Popular Prakashan, Pune, 1988.



<b>Paper Code and Name</b>	<b>Paper VII: Archival Organization and Administration: Theory and Practice(Paper Code- DP42AT07)</b>	
<b>Course Outcomes</b>		
After studying this course, students will be able to		
CO 1	Understand the basic concepts and theories in archival organization and administration	
CO 2	Acknowledge the various archival functions and methods and technologies involved in archival management.	
CO 3	Gain practical exposure to the art and science of archival management by accessing archives.	
	<b>Particulars</b>	<b>Teaching Hours</b>
<b>Unit I</b>	<b>Introduction</b>	13
	A. Basic concepts and theories of Archival Management B. Collections Management Systems (CMS) C. Organization-Advisory Committee	
<b>Unit II</b>	<b>Archival Functions:</b>	13
	A. Acquiring archival material and archival processing B. Record Keeping – Surveying and Cataloging C. Record Management – Arrangement and Description of Materials	
<b>Unit III</b>	<b>Methods and Technologies for archival management:</b>	13
	A. Permanent Identification Numbers B. Condition and Conservation Reports C. Copyrights and Security	
<b>Unit IV</b>	<b>Accessibility:</b>	13
	A. Retrieval of Archival data manually B. Digitization of Archival material and OPAC C. QR Codes/Bar Codes and Multimedia formats	
<b>Unit V</b>	<b>Inventory Management:</b>	12
	A. Weeding and Repair of material B. Preservation of deteriorating manuscripts C. Use of Chemical	

<b>Books Recommended:</b>	
1	B.R. Millar, Laura,: <i>What are Archives In Archives ; Principles and Practice</i> New York : Neal-Schuman,2010.
2	Punzalan, R & Caswell. M. (2016) : “ <i>Critical Directions for Archival Approaches to Social Justice</i> ”, <i>Library Quarterly</i> , 86(1).
3	<i>American Archival Studies: Readings in Theory and Practice</i> , Ed.by R Jimerson, Chicago: Society of American Archivists, 2000.
4	Archives and Manuscripts- <a href="http://www.archivists.org.au/directory/80">http://www.archivists.org.au/directory/80</a> a <a href="http://webcat.lib.une.edu.record=b1288802">http://webcat.lib.une.edu.record=b1288802</a>
5	Personal Archiving : <i>Preserving Your Digital Memories</i> , Library of Congress <a href="http://www.digitalpreservation.gov/you/">http://www.digitalpreservation.gov/you/</a>

<b>Paper Code and Name</b>	<b>Paper VIII – Dissertation (Paper Code- DP42AT08)</b>										
<b>Course Outcomes</b>											
After field study and visit to Archives and record rooms/Centers students will be able to											
CO 1	Acquire first-hand experience of Archives, accessing records and deciphering manuscripts.										
CO 2	Awaken their historical curiosity and an appreciation for primary sources in the reconstruction of history.										
CO 3	The students are enabled to identify the significance of archives and create the same awareness among others, which in turn can lead to enhancement of archival collections.										
	<b>Particulars</b>	<b>Teaching/Field visit Hours</b>									
	<p>Compulsory Dissertation that entails every student to visit archives, documentation centers, record offices, etc to gain practical knowledge and prepare a dissertation to be submitted to the Chairman, Department of History and Archaeology, Karnatak University, Dharwad, followed by Viva-Voce conducted in the presence of one external examiner and BOE (internal) Member/s. The marks allotted to Dissertation are as follows:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;"><b>1</b></td> <td style="text-align: center;"><b>Preparation of Dissertation</b></td> <td style="text-align: center;"><b>75 Marks</b></td> </tr> <tr> <td style="text-align: center;"><b>2</b></td> <td style="text-align: center;"><b>Viva Voce</b></td> <td style="text-align: center;"><b>25 Marks</b></td> </tr> <tr> <td></td> <td style="text-align: center;"><b>Total</b></td> <td style="text-align: center;"><b>100 Marks</b></td> </tr> </table>	<b>1</b>	<b>Preparation of Dissertation</b>	<b>75 Marks</b>	<b>2</b>	<b>Viva Voce</b>	<b>25 Marks</b>		<b>Total</b>	<b>100 Marks</b>	Four hours per week
<b>1</b>	<b>Preparation of Dissertation</b>	<b>75 Marks</b>									
<b>2</b>	<b>Viva Voce</b>	<b>25 Marks</b>									
	<b>Total</b>	<b>100 Marks</b>									